



COVID-19 Student and Parent Handbook

Guidelines for Getting Back to Campus

Effective August 21, 2020

Latest revision September 30, 2020

Introduction to this Maryvale COVID-19 Student and Parent Handbook

Thank you for your patience and support as we weather this unprecedented global pandemic of COVID-19; since mid-March we have lived and worked under new rules and guidelines that we have never experienced before. We have faced this with determined optimism that we will get through this together as a community.

Maryvale Preparatory School (Maryvale or the School) is committed to helping protect the health and safety of all of its students during the COVID-19 pandemic. The School has developed this COVID-19 Student and Parent Handbook as a supplement to Maryvale’s Student and Parent Handbook. This COVID-19 Student and Parent Handbook is an informative booklet for parents and students setting forth the policies and procedures of the School during the COVID-19 pandemic and does not constitute an express or implied contract or give students or parents any enforceable contractual rights. Maryvale reserves the right to amend the COVID-19 Student and Parent Handbook at any time. Parent(s)/legal guardian(s) will be notified of any changes made.

This COVID-19 Student and Parent Handbook contains the following policies and sections:

Section I

<u>General COVID-19 Related Reminders and Rules</u>	page 4
---	--------

Section II

[Mandatory COVID-19 Student Reporting, Self-Screening & Temperature Check Policy](#)

A. <u>COVID-19 Reporting</u>	page 6
B. <u>COVID-19 Self-Screening</u>	page 6
C. <u>Onsite COVID-19 Temperature Checks and Screening</u>	page 7
D. <u>Experiencing Symptoms While on Campus</u>	page 8
E. <u>Contact Tracing</u>	page 8
F. <u>Cleaning and Disinfecting</u>	page 9
G. <u>Misconduct, Fraud, or Dishonesty</u>	page 9

Section III

<u>Student Sick Health Suite and On-Campus Quarantine Policy</u>	page 10
--	---------

Section IV

[COVID-19 Emergency School Closure\(s\) Policy](#)

A. <u>Confirmed Case of COVID-19</u>	page 12
B. <u>Government-Mandated Shut Down</u>	page 12
C. <u>Reservation of Right to Open, Close and Return to All Distance Learning</u>	page 12

Section V

School Health and Safety Policy

A. Hand Hygiene.....page 13
B. Social Distancing.....page 13
C. Group Sizes.....page 14
D. Respiratory Etiquette.....page 14
E. Mandatory Face Masks and Coverings.....page 14
F. Food and Water.....page 14
G. Restrictions on Elevator and Stair Usage.....page 15
H. Restrictions on Shared Objects.....page 15
I. Student Use of School Printers.....page 15
J. Student Use of Cell Phones.....page 15
K. Parent Drop-off of Student Personal Belongings.....page 15
L. Reception Office Restrictions.....page 16
M. Restrooms.....page 16
N. Violations.....page 16

Section VI

COVID-19 Student Return to School Policy

A. Mandatory Quarantine from School.....page 17
B. Timelines for Return to School from Quarantine.....page 17
C. Return to School Practices.....page 18

Section VII

COVID-19 Travel Policy

A. Restricted Travel.....page 19
B. Unrestricted Travel.....page 20
C. Continued Self-Screening Requirement.....page 20
D. Government Mandate.....page 20
E. Return to Campus Procedures.....page 20
F. Violations.....page 20

Section VIII

Acknowledgement of Receipt.....page 21

1. General COVID-19 Related Reminders and Rules

As we move forward toward a return to campus, the School asks that parents and students keep the following in mind:

- The School does not have answers to every question. There may be times when common sense and patience is needed, particularly when information is changing and evolving every day.
- Each Maryvale student has a major role and responsibility in how we work and how we behave in the community as we navigate our daily activities.
- We are all in this together and, regardless of the new normal, we will move forward together.
- All rules and guidelines, including those in this Handbook, are subject to change, even daily, as we assess the School, our students, and ongoing events.
- The guidelines in this Handbook are established to set appropriate behavior for our Maryvale community in light of the highly contagious nature of COVID-19. These guidelines do not guarantee protection from getting the virus but are meant to mitigate the risk of infection.

The following general rules are covered throughout this Handbook and should be observed at all times. These rules are subject to change as information about the pandemic continues to develop and evolve.

1. If you test positive for, are diagnosed with, or exhibit symptoms of the COVID-19 virus, please STAY HOME and do not report to School. Please notify a Maryvale nurse via email at nurse@maryvale.com immediately, who will provide you with guidance on the next steps to take consistent with your circumstances. Your return to school will be determined by the timelines set in Maryvale's COVID-19 Student Return to School Policy.
2. Please practice safe behavior, which includes social distancing, wearing a face mask at all times while on campus, practicing hand hygiene, and keeping your desk/workspace clean and disinfected.
3. Maryvale students will complete self-screenings through Magnus every weekday, regardless of hybrid or distance learning. Maryvale students will undergo intermittent on-campus temperature checks and intermittent on-campus COVID-19 screenings.

4. Hand sanitizer will be prominently positioned throughout the School. To practice good hand hygiene, please wash or sanitize your hands upon entering campus, after using the restroom, and on a regular basis throughout the school day.
5. Maryvale has upgraded its janitorial services consistent with cleaning and disinfecting practices outlined by the CDC and OSHA. The school utilizes a HVAC-certified vendor that provides full service to all HVAC units including regular filter changes and preventive maintenance inspections and services. The School has also upgraded its HVAC systems throughout campus to optimize air quality.
6. When moving around the Maryvale campus, please remain socially distanced from others at all times.
7. To the greatest extent possible, at entry and exit points at the School, please do not gather in groups. Students should follow physical distance recommendations at all times.
8. Stairways will be restricted and appropriately marked. Please follow the directional signage at all times.
9. Please do not congregate with others in common areas.
10. Please do not share food, plates, cups, or utensils.
11. To the greatest extent possible, please do not share any personal items (including but not limited to cell phones, hygiene items such as Chapstick or hairbrushes, etc.)
12. In the event that the federal, state, or local governments with jurisdiction over Maryvale issue orders or regulations mandating school closures, Maryvale will abide by the terms of those orders or regulations.

2. Mandatory COVID-19 Student Reporting, Self-Screening and Temperature Check Policy

Maryvale recognizes its responsibility to monitor and screen its students and its workforce as part of the effort to reopen schools safely. In addition to mandating that students personally engage in self-evaluation of their health conditions on a daily basis, Maryvale will be mandating that students undergo intermittent onsite temperature checks and intermittent onsite screening as a requirement for continued presence on campus.

A. COVID-19 Reporting

Pursuant to guidance published by the CDC, all Maryvale parent(s)/caregiver(s) or student(s) must report the following to Maryvale nurses immediately:

1. A student's positive COVID-19 PCR-RT test
2. A student's confirmed diagnosis of COVID-19 by a healthcare provider
3. A student's exposure to someone, including a family member, with a confirmed diagnosis or positive test for COVID-19

A student and/or her parent(s)/caregiver(s) who reports being exposed to someone with a confirmed diagnosis or positive test for COVID-19; confirmed diagnosis of COVID-19; or positive COVID-19 test will be required to quarantine away from school. The student may still attend classes *using distance learning* if she is well enough to do so. The student and/or her family must keep Maryvale updated on any change in the student's condition, including improvement or worsening of the originally reported symptoms or any new symptoms. Maryvale will coordinate with the student and her parent(s)/caregiver(s) as to when the student may safely return to school based on information the student and/or her parent(s)/caregiver(s) provide and related considerations in accordance with Maryvale's Student Return to School Policy.

B. COVID-19 Self-Screening

All Maryvale students will be required to complete COVID-19 screening through the Magnus app on a daily basis. All Maryvale students will be required to download Magnus before the first day of in-person school, including orientation, and must begin completing the daily screening before they enter campus on the first day of school. Screenings must be completed every weekday, regardless of whether a student is expected to report to school that day, and the screening must be completed by 7:00 a.m. each day for Middle School students and 7:30 a.m. for Upper School Students. The Maryvale nurses will receive a daily report from Magnus confirming those students who have completed the screening, and those who have not. Any student who fails to complete their daily screening through Magnus by the time noted will not be permitted on campus that day.

Screenings through Magnus will require that each Maryvale student disclose whether they have (1) been exposed (within about 6 feet for at least 15 minutes) to another individual who has

been diagnosed with or tested positive for COVID-19 in the 24-hour period prior to completing the self-screening; (2) a temperature of 100° F or higher; and (3) any of the symptoms of COVID-19. Magnus app questions include the following and are subject to change if the CDC updates symptoms for COVID-19.

- Temperature 100.0 degrees (F) or higher when taken by mouth
- Temperature of student: _____ ° F
- Sore throat
- New onset of severe headache
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea or vomiting
- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19
- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person under quarantine for possible exposure to SARS-Co-V-2
- Unusual fatigue or muscle/body aches
- New loss of taste or smell
- Congestion or runny nose
- Are you absent due to appointment or other reason?
- Are you on vacation?

The Magnus app will indicate “Go” if the student is permitted to be on campus or “Stop” if the student should stay home. If the student receives a “Stop” message, she should (1) not report to school, (2) contact the Maryvale nurses by email at nurse@maryvale.com, and (3) see a health care provider within twenty-four (24) hours. The student and/or her parent(s)/caregiver(s) should keep Maryvale updated on any change in the student’s condition, including improvement or worsening of the originally reported symptoms or any new symptoms. Maryvale will coordinate with the student and/or her parent(s)/caregiver(s) as to when the student may safely return to school based on information the student and the parent(s)/caregiver(s) provide and related considerations in accordance with Maryvale’s Student Return to School Policy.

C. Onsite COVID-19 Temperature Checks and Screening

Maryvale will be conducting intermittent on-campus temperature checks of students. In addition to conducting temperature checks, Maryvale may conduct intermittent in-person COVID-19 screenings to confirm whether a student has been exposed to or is experiencing symptoms of COVID-19.

All student temperature checks will be conducted by Maryvale nurses using an infrared no-touch temperature scanner. Maryvale nurses will wear appropriate personal protective equipment (“PPE”) during temperature checks and screenings to maintain their health and safety and the health and safety of those students being scanned or screened. Similarly, students undergoing a temperature check or screening will be required to wear a face mask or covering.

Maryvale will not record any student's temperature but will note whether a student has a fever of 100° F or higher. A student with a fever of 100° F or higher will be directed to report to the Sick Health Suite in the Carriage House immediately for further evaluation.

Students should refer to Maryvale's Student Sick Health Suite and On-Campus Quarantine Policy for further instruction and guidance.

D. Experiencing Symptoms While on Campus

A student who begins to experience any of the symptoms of COVID-19 while on campus should inform the student's teacher, who will assist the student in reporting to the School's Sick Health Suite in the Carriage House immediately. The student should take her personal belongings with her to the Sick Health Suite. That student will be temporarily quarantined for further evaluation. A student presenting with two (2) or more symptoms of COVID-19 will be sent home.

The student's parent and/or caregiver will be notified immediately and must pick up the student within one (1) hour of being provided notice. A Maryvale nurse will stay with the student until the student's parent or caregiver arrives. Parents and/or caregivers will be required to provide backup contact information and phone numbers for such a scenario. The student will remain in the Sick Health Suite until their parent and/or caregiver arrives for pick up. The parent and/or caregiver should call the Front Desk at 410-252-3366 to notify the School when they have arrived on campus. The parent and/or caregiver should park in one of three designated parking spots, which will be appropriately marked, near the Carriage House and remain in their car. A Maryvale nurse will bring the student out to the parent and/or caregiver. The parent and/or caregiver should not leave their car or enter any building on campus.

Maryvale will coordinate with the student as to when they may safely return to school based on information the student provides and related considerations in accordance with Maryvale's Student Return to School Policy.

E. Contact Tracing

A student who reports testing positive for, being diagnosed with, experiencing the symptoms of, or being exposed to COVID-19, and who is required to quarantine pursuant to this policy, will be asked to complete a Student Contact Tracing Form. A student who reports experiencing symptoms of COVID-19 while on campus will be asked to complete the Student Contact Tracing Form, with assistance from the nurse, before she leaves campus. A student who reports being exposed to, diagnosed with, or testing positive for COVID-19 will be asked to complete the Student Contact Tracing Form and email it to the Maryvale nurses at nurse@maryvale.com within twenty-four (24) hours.

Maryvale will notify employees and students listed on the Student Contact Tracing Form of their potential exposure and/or will coordinate with the Baltimore County Department of Health to perform contact tracing, as appropriate and applicable.

F. Cleaning and Disinfecting

Once a student reports testing positive for, being diagnosed with, experiencing the symptoms of, or being exposed to COVID-19, Maryvale will promptly clean and disinfect all surfaces, including equipment and supplies, in the student's classroom, as well as any common areas that the student may have used or visited.

G. Misconduct, Fraud, or Dishonesty

Students who engage in misconduct, fraud or dishonesty as it relates to their COVID-19 screening through Magnus or on-site temperature checks will be subject to discipline. Examples of misconduct, fraud or dishonesty include providing false information about their symptoms through Magnus, failing to complete self-screening through Magnus by the identified time, and failing to engage in safe and healthy practices during temperature checks.

3. Student Sick Health Suite and On-Campus Quarantine Policy

In order to safely and quickly identify potential cases of COVID-19 and separate those potential cases from the Maryvale community, the School has established two Health Suites for use during the 2020-2021 school year: a Sick Health Suite, located in the Carriage House; and a Well Health Suite, located in Maguire Hall. Maryvale nurses will operate and supervise the Health Suites at all times.

As noted in the COVID-19 Reporting, Self-Screening and Temperature Check Policy, a student experiencing one or more of the symptoms of COVID-19 must follow proper reporting procedures, take her personal belongings with her, and present to the School's Sick Health Suite, located in the Carriage House. A student experiencing only one of the symptoms of COVID-19, other than a fever, diarrhea or vomiting, may be allowed to remain in the Sick Health Suite for observation, where a Maryvale nurse can assess whether the student needs to leave campus.

A student who presents with either a fever (100° F or higher) or with two or more of the symptoms of COVID-19 will remain in the Sick Health Suite and will be placed in the Isolation Room, if available. During that time, the student will be required to (1) complete a questionnaire about their symptoms and the date of onset and (2) provide the names of all Maryvale students and employees, if applicable, they came into contact with (within 6 feet for at least 15 minutes) in the 48 hours prior to developing symptoms. The parents and/or caregiver of a student being sent home will be notified immediately and must pick up the student from campus within one hour of being provided notice. The student being sent home will remain in the Sick Health Suite until their parent and/or caregiver arrive for pick up. The parent and/or caregiver should call the Front Desk at 410-252-3366 to notify the nurse when they have arrived on campus. The parent and/or caregiver should park at one of three designated parking spots, which will be appropriately marked, near the Carriage House and remain in their car. The nurse will bring the student out to the parent and/or caregiver. The parent and/or caregiver should not leave their car or enter any building on campus.

Per CDC guidelines, a Maryvale nurse will call 911 immediately for any student who exhibits any one of the "Emergency Warning Signs," which may include, but not be limited to, trouble breathing, persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, bluish lips or face. The nurse will notify the 911 operator that the student may have COVID-19. After calling 911, the nurse will contact the student's emergency contact as soon as possible.

A Maryvale nurse will contact every student sent home from campus due to symptoms of COVID-19 within twenty-four (24) hours to determine the status of their symptoms and potential return to school date. Maryvale nurses will be tracking all COVID-19 reports and coordinating with the Baltimore County Department of Health, as appropriate. A Maryvale nurse must report all confirmed cases of COVID-19 – via diagnosis by a health care provider or positive PCR-RT test – to the Baltimore County Department of Health.

Students with a non-emergency medical or health issue may report to the Well Health Suite in Maguire Hall, including for first aid or an allergic reaction. However, Maryvale notes that both

Health Suites should be considered “high risk” for the COVID-19 virus and should therefore be frequented only when absolutely necessary.

Face masks or coverings must be worn by everyone while in both Health Suites, and everyone in a Health Suite will be expected to practice strict social distancing, hand hygiene, and good respiratory etiquette, where possible. In addition to face masks, Maryvale nurses may wear face shields, gloves, gowns, and other personal protective equipment (“PPE”), as they deem appropriate.

Both Health Suites will be cleaned and disinfected daily, and specific areas in the Health Suites will be cleaned and disinfected immediately after coming into contact with a student or employee who has presented with a fever; two or more of the symptoms of COVID-19; or one of the Emergency Warnings Signs of COVID-19.

4. COVID-19 Emergency School Closure(s) Policy

Due to the ongoing developments of the COVID-19 pandemic, Maryvale and its community must be prepared for the possible closure(s) of the School and return to all distance learning for every student and employee, excluding those identified as essential employees, during those times. Information on Maryvale's distance learning plan may be found on Maryvale's website: <https://www.maryvale.com/community/reopening>.

A. Confirmed Case of COVID-19

Upon receiving information that an employee, student or essential vendor who was on campus has been diagnosed with COVID-19 by a health care provider or has tested positive for COVID-19 using a PCR-RT test, Maryvale will close campus and return to all distance learning. At the same time, the Maryvale nurses will notify the Baltimore County Department of Health to coordinate next steps, including requirements for contact tracing and cleaning and disinfecting. Maryvale foresees that such an incident will require closure of campus for up to five (5) school days. During that time, Maryvale will coordinate with the Baltimore County Department of Health to ensure that campus is reopened safely and in the appropriate manner, even if that means remaining closed longer than expected.

At present, this closure plan applies only to employees, students, and essential vendors with confirmed cases of COVID-19 who were on campus in the forty-eight (48) hours prior to being diagnosed and taking a PCR-RT test that produced a positive result. This closure plan does not apply to employees, students, or essential vendors who were off campus for at least forty-eight (48) hours or more prior to being diagnosed with or testing positive for COVID-19.

B. Government-Mandated Shut Down

In the event that the federal, state, or local governments with jurisdiction over Maryvale issue orders or regulations mandating school closures, Maryvale will abide by the terms of those orders or regulations.

C. Reservation of Right to Open, Close and Return to All Distance Learning

Given the ongoing pandemic and the uncertainty of the COVID-19 crisis, Maryvale reserves the right to open campus, close campus and return to all distance learning, for periods of time, due to extenuating circumstances and at the School's sole discretion. Maryvale reserves this right even if closure is not mandated specifically by federal, state, or local government.

5. School Health and Safety Policy

Based on recommendations issued by the CDC and OSHA, Maryvale has implemented the following health and safety practices for the campus. These practices are meant to minimize the risks students may face for exposure to COVID-19 and mitigate the continued spread of the virus.

A. Hand Hygiene

Students must wash their hands with soap and water for at least twenty (20) seconds upon arrival to campus, before and after meal and restroom breaks, and regularly throughout the school day. Students may use hand sanitizer or alcohol-based rub, if necessary, that will be provided by Maryvale.

Students also should avoid touching their face, eyes, mouth, and nose as much as possible while on campus.

B. Social Distancing

Students are required to maintain at least six (6) feet of space between themselves and others. This distance requirement must be followed at all times while on campus, where possible. Students may not congregate or take breaks together, may not visit the desks or workspaces of other students (unless necessary to complete a task), and may not use other students' workspaces or desks, except those assigned to her. In addition, students should not share phones, computers, pens, or other equipment and supplies. Students are required to observe social distancing of at least six (6) feet apart while seated at desks or tables to the maximum extent possible. Students' desks will be spaced out in the classrooms to maximize social distancing. There will be markings on the floor to indicate where the desks should remain, to maintain social distancing requirements. The desks should not be moved by the students. Students may only sit at their assigned desks.

Student arrival and departure times are semi-staggered in order to provide for social distancing to the greatest extent possible. Students who arrive late to campus for non-emergency reasons will not be allowed on campus. Students who must leave campus prior to their assigned dismissal time must report to the front reception area. The guardian picking up the student must call the reception office upon their arrival. The student will then sign herself out. Once a student departs the Maryvale campus they are not to return on that day. Please try to make appointments on days where the student is learning virtually. Tardy, early dismissal and absentee notes will no longer be collected at the front desk. Please email the reception office or use the online form to turn these in. Ingress and egress doors will be appropriately marked with signage, with some doors restricted to egress only. Students should avoid congregating in these spaces.

Students must engage in social distancing at all times and should not engage in physical contact of any kind with others on campus, including handshakes, hugs, fist bumps, or elbow bumps.

C. Group Sizes

Social distancing of at least six (6) feet should be maintained at all times during class or other meetings and gatherings, to the greatest extent possible.

Small groups, including clubs, may meet on campus in large spaces or outdoors, where social distancing of at least six (6) feet can be maintained. No food is permitted during small group meetings. Group meetings for the 2020-2021 school year should be conducted virtually, if possible.

D. Respiratory Etiquette

Students who need to cough or sneeze should attempt to remove themselves from being near another person to do so. Students should cough or sneeze into their mask or face covering, then change their wet mask or face covering as soon as possible. If students do not have another mask or face covering available, they should report to the Well Health Suite to obtain a disposable mask to wear for the remainder of the school day.

E. Mandatory Face Masks or Coverings

Students are required to wear a face mask or covering at all times when on campus. Students are required to wear a face mask or covering outdoors when social distancing is not possible. Students are required to obtain and wear their own masks or coverings. Fabric masks and coverings should be washed after each use and surgical masks must be disposed of after each use. If a student does not have their own face mask or covering, or if a student's face mask or covering breaks or is lost, Maryvale will supply a disposable surgical mask for the day. Face masks or coverings are not to be worn below the nose or the chin at any time while on campus, except outdoors with appropriate 6-foot social distancing and while eating lunch.

Face masks or coverings may not have any words, excluding the word "Maryvale." Discreet designs and pictures and different colors are permitted. The School reserves the right to prohibit the wearing of and bringing to campus any face mask or covering that it considers offensive or inappropriate for school.

Maryvale will no longer permit the wearing of "gaiters" or masks with one-way vents, or valves, both of which have recently been determined to be less effective against the spread of COVID-19.

F. Food and Water

Until further notice, dining services will not be available on campus and students should bring their own lunch. Students are encouraged to eat their meals outdoors, when appropriate and weather permitting, or inside in the gym or dining room with social distancing measures strictly enforced. Students are also encouraged to bring their own utensils, plates, cups, and glasses, and bring their own water or bottled water. Microwaves and refrigerators will not be available and are

strictly prohibited. Water dispensers on campus will have foot pedals and vending machines will be stocked with bottled water, but the safest practice will be for students to supply their own drinking water.

Students who forget their lunch should contact the reception office by 9:00 a.m. A snack will be available for emergency situations.

G. Restrictions on Elevator and Stair Usage

No more than one (1) person may ride the elevator at a time and should only be used by those with a physical need.

Each stairwell on campus will be restricted and will be marked accordingly with signage. In the event of an emergency, this restriction on stairwell usage will not apply.

H. Restrictions on Shared Objects

Sharing of equipment is discouraged to the maximum extent possible. All students must bring their own electronic device (iPad, tablet, laptop) for use at School. Use of equipment, supplies, and other objects, including but not limited to books, games, learning aids, cameras and art supplies, must be limited to an individual student to the fullest extent possible and not shared among multiple students. To the extent these items are used by more than one student, the item will be cleaned and disinfected between each student's use by students, with faculty supervision.

Students who drive themselves to campus should store their personal belongings in their locked vehicles. Students are required to carry all of their belongings with them as students move about campus and should therefore only bring to school those materials that they need each day. Lockers and locker rooms will be closed to students and not be used for the 2020-2021 school year.

I. Student Use of School Printers

Students who must print at school will be required to do so on assigned printers. Students must print for themselves.

J. Student Use of Cell Phones

Students will be allowed to use their cell phones at appropriate times and after asking an adult on campus. There will no longer be access to a landline for students.

K. Parent Drop-off of Student Personal Belongings

Students who forget items at their home may still have them dropped off. A bin will be located outside the main entrance of Rodriguez (at the red awning) for drop offs. Please call the

reception office when you arrive to campus, so that we can alert the student to pick-up her belongings .

L. Reception Office Restrictions

There will be a mailbox located outside of the reception office in the Rodriguez building. Students should drop off and pick up any necessary forms to/from the reception office using this mailbox. This includes, but is not limited to, MVA forms, loaner badges and notes for teachers.

M. Restrooms

No more than two (2) people at a time are permitted in a multiple-stall restroom, unless otherwise unavoidable; and no more than one (1) person at a time is permitted in a single-stall restroom. Students must wash their hands for at least twenty (20) seconds prior to leaving the restroom and are encouraged to use a paper towel or tissue to open and close the restroom door when exiting.

N. Violations

Students are expected to follow these health and safety guidelines at all times while at school. Students who do not adhere to these policies may create a dangerous environment for themselves and others. Such behavior cannot be tolerated and may result in discipline, including but not limited to a student being sent home.

6. COVID-19 Student Return to School Policy

A student who has been exposed to, been diagnosed with, experienced symptoms of, or tested positive for the COVID-19 virus will be required to quarantine away from school and use distance learning. Maryvale will allow a student to return to campus only after it determines that the student is unlikely to pose a direct threat to the health and safety of the rest of its community. The timelines referenced below are consistent with guidelines issued by the CDC at the time of the publication of this policy.

A. Mandatory Quarantine from School

A student will be required to quarantine away from school under the following circumstances:

- A student who has been exposed to another individual who has been diagnosed with or tested positive for the COVID-19 virus must quarantine away from school for fourteen (14) days from the date of exposure. Exposure for COVID-19 purposes is defined by the CDC as being within about 6 feet of another individual for at least fifteen (15) minutes.
- A student who has been diagnosed with COVID-19 must quarantine away from school for fourteen (14) days from the date symptoms first appeared.
- A student who has tested positive for COVID-19 must quarantine away from school for fourteen (14) days from the date they took the test which produced a positive result.

B. Timelines for Return to School from Quarantine

1. Symptomatic Students

A student who is symptomatic for COVID-19, whether tested or not, may return to school only if (i) at least forty-eight (48) hours have passed without a fever and without the use of medicine that reduces fever; (ii) other symptoms have improved (i.e., cough or shortness of breath have improved); and (iii) at least ten (10) days have passed since their symptoms first appeared. Maryvale may require a symptomatic student to obtain a negative COVID-19 test result prior to returning to school. In such a case, the student must produce a copy of their negative test result to a Maryvale nurse at least twenty-four (24) hours prior to returning to campus.

2. Asymptomatic Students

A student who was exposed to COVID-19 but was asymptomatic may return to school only if (i) at least fourteen (14) days have passed since the date of their exposure; and (ii) they continue to have no symptoms since the date of their exposure. A student who tested positive for COVID-19 but was asymptomatic may return to school only if (i) at least ten (10) days have passed since the date they took their first positive test; and (ii) they continue to have no symptoms since that

positive test. Maryvale will require an asymptomatic student who initially tested positive to obtain a negative COVID-19 test result prior to returning to school. In such a case, the student must produce a copy of their negative test result to a Maryvale nurse at least twenty-four (24) hours prior to returning to campus.

C. Return to School Practices

For a period of one (1) week following the completion of quarantine, a student returning to school will be required to report to the Well Health Suite each day they are scheduled to report to campus to complete an in-person COVID-19 screening, including a temperature check.

7. COVID-19 Travel Policy

In order to best protect the entire Maryvale community, the School asks that students carefully consider how they conduct themselves outside of school, making sure that they do not unnecessarily expose themselves to the COVID-19 virus. This includes travel.

Because travel poses unique risks, including spending time in security lines, in cabins where social distancing is not possible, in vehicles that may have previously transported other contagious individuals, and in enclosed areas with poor air circulation, your risk of exposure to COVID-19 during such travel increases. Until further notice, for the 2020-2021 school year, all school related field trips and group travel are cancelled.

A. **Restricted Travel**

Effective August 17, 2020 and continuing for the entire 2020-2021 school year, students who travel under the following circumstances will be required to “quarantine” away from school, and use distance learning, for fourteen (14) days after their return from such travel:

- *Travel by common carrier, including airplane, train, cruise ship, or commercial bus¹.* According to the CDC, air travel requires spending time in security lines and airport terminals, which can bring you in close contact with other people and frequently touched surfaces. In addition, travel by common carrier generally does not accommodate for social distancing and you are very likely to have to sit near others (within 6 feet), and oftentimes for several hours. This is likely to increase your risk for exposure to COVID-19. Further, the CDC currently recommends that all travel by cruise ship, including a river cruise, anywhere in the world be deferred during the course of the pandemic and has issued a “Level 3 Travel Health Notice” for cruise ship travel.
- *Travel to an area of the United States covered by a travel advisory issued by the State of Maryland.*
- *International travel.*

If you make plans to travel that meets one or more of the categories listed above (“Restricted Travel”) during the 2020-2021 school year, please notify the appropriate Division Head of those travel plans at least two (2) weeks in advance. Upon return from travel, please notify the appropriate Division Head to confirm the date of your return in order to calculate the beginning of the quarantine period and complete a Student Travel Questionnaire to determine that you may safely return to campus. This questionnaire should be completed and submitted to the Maryvale nurses via email (nurse@maryvale.com) at least forty-eight (48) hours prior to the end of your quarantine/distance learning period and return to campus.

B. Unrestricted Travel

In the event that Maryvale must engage in contact tracing due to a COVID-19 outbreak or incident, if you travel by means other than those listed above (“Unrestricted Travel”), please notify the appropriate Division Head of those travel plans at least one (1) week in advance, or as soon as possible, and complete a Student Travel Questionnaire. At this time, Unrestricted Travel includes travel by car with overnight stays in a hotel, motel, or rental property. The information provided in the Student Travel Questionnaire will be considered in Maryvale’s decision as to whether a student must “quarantine” away from school for a period of time before returning to campus.

Maryvale notes that this Policy, and the mandatory quarantine period, will be enforced for all travel, including travel done over weekends and holiday breaks.

C. Continued Self-Screening Requirement

While you are away from campus on travel or quarantine/distance learning following travel, you will be asked to complete self-screening on the Magnus app each school day. For each day you are travelling and not at school, you are asked to mark “OFF CAMPUS” on the Magnus app. For each day you are quarantining and not reporting to campus, you are also asked to mark “OFF CAMPUS” on the Magnus app.

D. Government Mandate

In the event that the federal, state, or local governments with jurisdiction over Maryvale issue “stay at home” orders or other regulations requiring quarantines, Maryvale will abide by the terms of those orders or regulations.

E. Return to Campus Procedures

For a period of one (1) week following the completion of quarantine, a student returning to school will be required to report to the Well Health Suite each day they are scheduled to report to campus to complete an in-person COVID-19 screening, including a temperature check.

F. Violations

Students who fail to abide by this Policy may be subject to discipline.

8. Acknowledgement of Receipt

I acknowledge that I have received a copy of Maryvale Preparatory School's COVID-19 Parent and Student Handbook. I understand that this Handbook contains important information about the School's policies and procedures related to COVID-19, and I have read it and understand its contents and that the policies in it apply to me. I understand that this Handbook does not constitute an express or implied contract or give students or parents any enforceable contractual rights and that the School may change these policies and protocols at any time.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date